

**BOARD OF ALDERMEN MEETING
CITY OF LAKE WINNEBAGO, MO.
COMMUNITY CENTER
10 WINNEBAGO DRIVE
LAKE WINNEBAGO, MO.
February 20, 2008**

Mayor Scharfen called the meeting to order February 20, 2008 at 7:45 PM. City Clerk, Shirley Bond, took roll call. Members attending were Aldermen Elizabeth Norwat and Steve Silverstein. Alderman Steve Besermin and Mark Holecek were absent. Shirley Bond served as secretary. Shirley Bond informed the Board Mark Holecek stated he would be late for the meeting.

Mayor Scharfen stated he would do Committee Reports first while waiting for Mark Holecek to arrive.

COMMITTEE REPORTS

HOA/LAND COMPANY-Jack Plasse, HOA representative, stated the HOA has hired a resident to do maintenance on the three gates.

POLICE, FIRE, CIVIL DEFENSE-Steve Silverstein, Police Commissioner, informed the Board of the following:

1. The annual Police Spaghetti dinner will be Saturday, March 29, 2008. Steve encouraged all residents to attend and support the Police Department's Assistance Program.
2. The Police Assistance Program purchased two flashlights for the Public Works Department.
3. The police officers will be spending a portion of their shift on foot patrol.
4. The police department is starting a wellness program for their officers.

PLANNING & ZONING-Elizabeth Norwat reported the Planning and Zoning Commission discussed changing the Unified Development Ordinance requirement of two public hearings, one before the Planning and Zoning Commission and one before the Board of Aldermen. She stated only one public hearing is required by Mo. State Statute. After discussion the Planning and Zoning Commission directed the City Clerk to hold two public hearings, one March 5, 2008 at 7:30pm before the Planning and Zoning Commission and one March 26, 2008 at 7:30pm before the Board of Aldermen, to discuss taking out the requirement for second public hearing.

WATER, STREETS AND SEWERS- No report given.

Mark Holecek arrived.

LEGAL, SOLID WASTE, FINANCIAL-Mayor Scharfen discussed the cities cash balances in all funds. He asked if there were any questions on the January 2008 Check/Deposit Register. After review Steve Silverstein moved to approve the January 2008 register, seconded by Mark Holecek. Passed with 3 yeas and 0 nays. Polling: Steve Besermin-absent, Mark Holecek-yea, Elizabeth Norwat-yea, Steve Silverstein-yea.

The Mayor stated the audit fieldwork for the 2007 City audit was completed this week. The City is implementing procedures and policies on anti-fraud, conflict of interest, ethical standards and internal controls as required by SAS 112. A rough draft of our procedures was presented to the

auditors. They gave recommendations on changes for the procedures. Once the procedures are finalized it will be presented to the Board of Aldermen in a Resolution for approval. A part of the procedures will require an update to the Employee Handbook and Lake Winnebago Municipal Code this year. We will have City Attorney Mike Shteamer review both documents and give recommendation on needed changes. The city has hired a resident to work two hours daily to help segregate duties of cash receipts and disbursements. She will also be working an eight-hour shift on court day.

APPROVAL OF MINUTES

Steve Silverstein moved to approve the Public Hearing minutes of January 30, 2008, seconded by Mark Holecek. Passed unanimously. Steve Silverstein moved to approve the Board of Aldermen meeting minutes of January 30, 2008, seconded by Mark Holecek. Passed unanimously.

COMMENTS FROM RESIDENTS

There were no resident comments.

OLD BUSINESS

None

NEW BUSINESS

FINAL DOCKET OF COURT-The Final Docket of the Court, Court Fee Report and Court Bond Report for January 2008 were reviewed.

REVIEW DATE FOR DUMPSTER DAY IN 2008—Mayor Scharfen informed the Board of Aldermen that the annual Lake Winnebago Homeowner's Association garage sale will be May 10, 2008. The Board agreed to hold dumpster day on Saturday May 17, 2008 from 8:00am until 1:00pm.

REVIEW TRASH SERVICE BIDS FOR SERVICE FROM 4-1-2008 TO 3-31-2010—Mayor Scharfen opened the two sealed bids. He read the following bids:

Town and Country Disposal, Inc.

Residential Service 4-1-08 to 3-31-09 \$10.40 per household, \$44.00 for 6 yard Commercial Property Dumpster. Residential Service 4-1-09 to 3-31-10 \$10.59 per household, \$45.00 for 6 yard Commercial Property Dumpster. Will offer cardboard recycling at no additional expense.

American Waste System, Inc.

Residential Service 4-1-08 to 3-31-09 \$9.90 per household, \$20.00 for 2 yard Commercial Property Dumpster. Residential Service 4-1-09 to 3-31-10 \$10.70 per household, \$20.00 for 2 yard Commercial Property Dumpster. Will not offer cardboard recycling. The bid stated holidays would be picked up one day later. Owner, Gale Holsman Jr., stated the only two holidays that would have a different pickup date would be Thanksgiving and Christmas.

The Mayor and Board thanked both companies for their bids. The Mayor stated he would have the City Clerk do a spreadsheet of their proposals and present this at the March 26, 2008 Board of Aldermen meeting. The Board will then award the contract.

BILLS AND RESOLUTIONS

BILL NO. 480-08, ORDINANCE NO. 714-An Ordinance granting a change in zoning classification from R-1, R-3 and B-1 districts to PD District on land generally located east of Missouri 291 and south of 167th Street and approving a Preliminary Development Plan for the South Winnebago Development, generally located east of Missouri 291 and South of 167th Street, all in accordance with the provisions of the Unified Development Ordinance for the City of Lake Winnebago, Missouri. After Mayor Scharfen read by title only Bill No. 480-08 Steve Silverstein moved to go to the second reading of Bill No. 480-08, seconded by Mark Holeck. Passed with 3 yeas and 0 nays. Polling: Steve Besermin-absent, Mark Holecek-yea, Elizabeth Norwat-yea, Steve Silverstein-yea. After the second reading by Mayor Scharfen of Bill No. 480-08, Ordinance No. 714 Steve Silverstein moved to approve Ordinance No. 714, seconded by Elizabeth Norwat. Passed with 3 yeas and 0 nays. Polling: Steve Besermin-absent, Mark Holecek-yea, Elizabeth Norwat-yea, Steve Silverstein-yea.

OTHER BUSINESS

Steve Silverstein stated he read the book Robert Steinhilber had sent to the City on the history of Lake Winnebago. He stated he had spoken with Mr. and Mrs. Steinhilber in Florida after reading the book. Steve would like to start a Community Service Award to be given to persons furthering the best interest of our community. He proposed to give the first award to Mr. and Mrs. Steinhilber for their vision for developing Lake Winnebago. After discussion this itemed was tabled until the March 26, 2008 Board of Aldermen meeting so further research could be completed by Board members.

With no further business Steve Silverstein moved to adjourn, seconded by Mark Holecek. The meeting was adjourned at 8:40 PM.

APPROVED:

SUBMITTED BY:

R. L. Scharfen, Mayor

Shirley Bond, City Clerk