

**BOARD OF ALDERMEN MEETING
CITY OF LAKE WINNEBAGO, MO.
COMMUNITY CENTER
10 WINNEBAGO DRIVE
LAKE WINNEBAGO, MO.
March 26, 2008**

Mayor Scharfen called the meeting to order March 26, 2008 at 7:36 PM. City Clerk Shirley Bond took roll call. Members attending were Aldermen Steve Besermin, Elizabeth Norwat and Steve Silverstein. Alderman Mark Holecek was absent. Shirley Bond served as secretary.

APPROVAL OF MINUTES

Steve Silverstein moved to approve the Board of Aldermen meeting minutes of February 20, 2008, seconded by Steve Besermin. Passed unanimously.

COMMENTS FROM RESIDENTS

Daryl Granzella, 120 Algonquin, asked the Board if they had received notice from Aquila on a monthly charge for surge protection. He stated his position is that Aquila should provide homeowner's surge protection at no cost. The Board took under advisement and told Daryl the Mayor would contact Aquila on this issue.

NEW BUSINESS

REVIEW FINAL DOCKET OF COURT, COURT FEE REPORT AND COURT BOND REPORT—The Final Docket of the Court, Court Fee Report and Court Bond Report for February 2008 were reviewed.

CONSIDER CANDIDATES FOR CIVIC LEADERSHIP AWARD OF THE MISSOURI MUNICIPAL LEAGUE—Mayor Scharfen asked the Board members to bring names for possible candidates for the Missouri Municipal League Civic Leadership Award to the April Board meeting.

OLD BUSINESS

REVIEW BIDS FOR TRASH SERVICE FROM 4-1-08 TO 3-31-10—The Board reviewed a spreadsheet showing a comparison of charges between the bids from Town & Country Disposal Inc. and American Waste Systems, Inc. bids. After discussion Steve Besermin moved to accept the bid from Town and Country Disposal, Inc. from 4-1-08 to 3-31-10; the cost from 4-1-08 to 3-31-09 will be \$10.40 per household--\$44.00 for the commercial property dumpster and the cost from 4-1-09 to 3-31-10 will be \$10.59 per household—\$45.00 for the commercial property dumpster. All the same services will be offered as is the past, curbside recycling and trash/yard waste removal with the addition of cardboard recycling in the new contract, seconded by Steve Silverstein. Passed with 3 yeas and 0 nays. Vote: Steve Besermin-yea, Mark Holecek-absent, Elizabeth Norwat-yea, Steve Silverstein-yea. Town and Country Disposal, Inc. will provide new recycling flyers to reflect the addition of cardboard recycling. They will deliver the flyers to homes with recycling bins on April 7, 2008 and the City Clerk was instructed to put an article in the May Signal to reflect this change.

REVIEW COMMUNITY SERVICE AWARD PRESENTED BY STEVE SILVERSTEIN AT 2-20-08 BOARD OF ALDERMEN MEETING—Mayor Scharfen stated Steve Silverstein

recommended starting a new Community Service Award program at the February Board meeting and that he recommended the first award go to Mr. and Mrs. Steinhilber for their vision for developing Lake Winnebago. After discussion Steve Silverstein withdrew his recommendation to present this award.

BILLS AND RESOLUTIONS

BILL NO. 481-08, ORDINANCE NO. 715—An Ordinance granting to Missouri Gas Energy, a division of Southern Union Company, a Delaware Corporation, operating a gas distribution system in the City of Lake Winnebago, Missouri its successors or assigns, a franchise to operate a natural gas distribution plant and system in said city and relating thereto. After Mayor Scharfen read by title only Bill No. 481-08 Steve Silverstein moved to the second reading, seconded by Elizabeth Norwat. Passed with 3 yeas and 0 nays. Polling: Steve Besermin-yea, Mark Holecek-absent, Elizabeth Norwat-yea, Steve Silverstein-yea. After the second reading by Mayor Scharfen of Bill No. 481-08, Ordinance No. 715 Steve Silverstein moved to approve Ordinance No. 715, seconded by Steve Besermin. Passed with 3 yeas and 0 nays. Polling: Steve Besermin-yea, Mark Holecek-absent, Elizabeth Norwat-yea, Steve Silverstein-yea.

BILL NO. 482-08, ORDINANCE NO. 716—An Ordinance amending: Title IV: Unified Development Ordinance” of the Municipal Code of the City of Lake Winnebago, Missouri, specifically Article III “Applications and Procedures”, including Sections 400.190 “Public Hearing and Notice Provisions”, 400.210 “Text Amendment Applications”, 400.220 “Rezoning Applications”, 400.230 “Special Use Permit Applications”, 400.240 “Platting Applications” and 400.250 “Development Plan Applications”. After Mayor Scharfen read by title only Bill No. 482-08 Steve Silverstein moved to the second reading, seconded by Elizabeth Norwat. Passed with 3 yeas and 0 nays. Polling: Steve Besermin-yea, Mark Holecek-absent, Elizabeth Norwat-yea, Steve Silverstein-yea. After the second reading by Mayor Scharfen of Bill No. 482-08, Ordinance No. 716 Elizabeth Norwat moved to approve Ordinance No. 716, seconded by Steve Silverstein. Passed with 3 yeas and 0 nays. Polling: Steve Besermin-yea, Mark Holecek-absent, Elizabeth Norwat-yea, Steve Silverstein-yea.

RESOLUTION NO. 413-08—A Resolution to adopt policies and procedures for Anti-Fraud, Conflict of Interest, Internal Controls and Ethical Standards for elected, appointed and employees of the City of Lake Winnebago, Cass County, Missouri. After Mayor Scharfen read by title only Resolution No. 413-08 Steve Silverstein moved to approve Resolution No. 413-08, seconded by Elizabeth Norwat. Passed with 3 yeas and 0 nays. Polling: Steve Besermin-yea, Mark Holecek-absent, Elizabeth Norwat-yea, Steve Silverstein-yea.

COMMITTEE REPORTS

HOA/LAND COMPANY-Jack Plasse, HOA liaison had no report. Steve Besermin asked if the HOA had plans for the cleanup of H cove silt basin. Jack stated he did not know. Steve stated the Mayor of Greenwood has offered their assistance to clean up the area and will put up silt barriers up stream.

LEGAL, SOLID WASTE, FINANCIAL- Mayor Scharfen reviewed the cash (restricted and unrestricted) balances for each fund.

After review of the February 2008 check/deposit register Elizabeth Norwat moved to approve the February 2008 check/deposit register, seconded by Steve Besermin. Passed with 3 yeas and 0

nays. Polling: Steve Besermin-yea, Mark Holecek-absent, Elizabeth Norwat-yea, Steve Silverstein-yea.

Mayor Scharfen informed the Board that he and City Clerk Shirley Bond have met with Attorney Monica Fanning of Shughart, Thomson and Kilroy to update the Employee Handbook. It has been ten years since the employee handbook has had legal review. The new handbook should be presented at the April Board meeting for approval.

Jack Campbell of Shughart, Thomson and Kilroy is working on updating the Conflict of Interest Section of the Lake Winnebago Municipal Code for elected and appointed officials. Once he makes his recommendation of change an Ordinance will be presented to the Board for approval.

POLICE, FIRE, CIVIL DEFENSE-Steve Silverstein, Police Commissioner, reported the following:

1. The police department has received two grants for prevention of aggressive driving.
2. The police department will be receiving training next month on civil liabilities and juvenile law.
3. He congratulated Chief Williams on his 60th Birthday.

PLANNING & ZONING-Elizabeth Norwat stated the Commission reviewed the changes to the Unified Development Ordinance requiring a second public hearing before the Board of Aldermen. They recommended eliminating the second public hearing before the Board of Aldermen.

WATER, STREETS AND SEWERS-Mark Holecek was absent, Director of Public Works Steve Besermin had no report.

OTHER BUSINESS

Steve Besermin presented a proposed letter to be sent to the South Winnebago Partners, LLC on the cities support of their project. He stated the Corp of Engineers has not approved this project at this time and needs more information from the City on the need of this project from the cities prospective. All Board members reviewed the letter and made minor grammatical changes. Steve Silverstein moved to allow the Mayor to sign this letter and give to the South Lake Winnebago Partners LLC, seconded by Elizabeth Norwat. Passed with 3 yeas and 0 nays. Vote: Steve Besermin-yea, Mark Holecek-absent, Elizabeth Norwat-yea, Steve Silverstein-yea.

With no further business Steve Besermin moved to adjourn, seconded by Steve Silverstein. The meeting was adjourned at 9:20 PM.

APPROVED:

SUBMITTED BY:

R. L. Scharfen, Mayor

Shirley Bond, City Clerk